

## Rental Equipment Policies

### Eligibility:

- Only TAMUCC students and faculty/staff and others with a Rec Sports program pass who are the age of 18 or older are eligible to rent outdoor equipment.
- A valid SandDollar ID is required when picking up the equipment.

### Reservations:

- **Reservations and pick up dates must be made in person with payment up to two weeks in advance.**
- You may cancel your reservation up to 24 hours in advance of pick up date by calling 825-2454 during business hours or 825-2170 after hours without forfeiting your reservation money.
- Pick up and drop off of items will be at Dugan Wellness Center Welcome Desk during designated building hours. Rec. Sports employees on duty may help transport equipment to your vehicle but are not obligated to do so. Rec Sports employees cannot assist you in loading/securing items to your vehicle.
- Payment can be made in the Dugan Wellness Center Office Suite during business hours or at the Welcome Desk during non-business hours.
- Rental rates are determined as follows:
  - Daily: 24-hour period
  - Weekend: Checked out on Friday, returned before noon on Monday.
  - Weekly: Checked out anytime, returned before noon on the eighth day.

### Returns:

- No credits or refunds will be issued for items rented but not used or for early return.
- Late fees will be assessed at the daily rate for each day the equipment is out past the agreed return date.
- Equipment is due back on the due date at the exact time listed on the rental form.

### Penalties:

- Equipment must be properly cleaned, dried and packed prior to return. Users will be assessed a \$5 cleaning fee for equipment that is returned excessively dirty.
- The Rental Center will notify the renter of any additional charges after return of equipment (i.e excessively dirty, damaged) within 3 business days.
- Damaged or lost equipment will be assessed a fee at the current retail prices for repair or replacement and are not contestable. A replacement rate sheet is provided.
- Rec. Sports Staff and renters should inspect equipment at check-out and return to ensure that all parts are accounted for and are in good condition.
- Renters must sign a Rental Equipment Form prior to checking out the equipment.
- Individuals who repeatedly damage, tamper or lose equipment may be ineligible to rent in the future.
- Individuals who fail to follow rental procedures may be ineligible to rent in the future.
- Delinquent renters may have a hold placed on their university account until fees are paid in full.
- Renters could be responsible for replacing lost or stolen equipment.

**\*\* Disclosure: Please be advised, life jackets are required by law to be on your person. TAMUCC Rec Sports Dept. is not liable for any fines received. (Fines can range from \$25 - \$500).**